

Caseyville Public Library District Minutes April 11, 2018

The meeting was called to order by President Paarlberg at 6:02 p.m.

Present: Bob Paarlberg, Kelly Kosa, Lisa Chance, Jessica Fowler,
Christina Bell

Staff: Ashley Stewart, Jackie Keck, M.K. Daschke

Visitors: Jen Mauk and Mike Canull.

Minutes: Kelly Kosa made a motion to accept the minutes and Bob Paarlberg seconded. Motion approved.

Communications: There will be a memorial for Marge Zimmerman's (former clerk) husband on April 28th at 1:00 p.m. at the V.F.W. Lynn Demond sent a letter of resignation to the board. All received a copy.

Librarian's Report: St. Clair County Historical Society will have a traveling exhibit of photography and asked us to host for a time.

- The Board of Education asked us to host a summer meal program, which is serving lunch on a daily basis to children in need of such service. This was tabled for the time being.
- Illinois Read is a mission to promote lifelong reading in Illinois. We have a display of books written by authors from Illinois, or about the state of Illinois.
- Charles Suarz sent updated paydates from the county.
- It was decided to do a hold on all clubs except the newly formed Teen Advisory Group, held on the first Saturday of the month and the Book and Appetizer Club on the third Thursday of the month.
- T.A.G. has four members at present and seeking more. They have requested extending hours to prepare for finals. Ashley thinks hours can be adjusted to accommodate.
- Registration for Summer Reading Program begins on May 1st. The theme will be "Reading Will Take You Everywhere".
- City-wide yard sale permits will also be started on May 1st.
- The library will participate with the elementary school on April 19th, K-2 on "Week of the Young Child".

- Bob Stephens dropped off civil ward items for the display on Lincoln.
- The bathroom faucets are starting to stick. A quote was received for new faucets, parts, labor and supplies for \$592.50. The discussion was tabled for now.
- The Dedication Wall unveiling will be April 21st at 10:00 a.m.

Committee Reports: Deadline for the newsletter is at the end of the month and will be mailed out. M.K. and Christina along with Ashley are working on this.

The committee is working on getting a homebound delivery service in place. More discussion is needed.

Treasurer's Report: Kelly Kosa made a motion to accept the report, Jessica Fowler seconded. Motion passed.

In December there was a glitch with the payroll processor. Bob suggested to Ashley she talk with the current processor regarding deductions that were not made during the last two weeks of December due to changing payroll companies and see if they have a solution.

Building Expansion: There will be a meeting with Fred Schilpf on Sunday, April 15th. The Live and Learn Grant is for \$125,000 and is due in January 2019. Ashley and Lisa went to FCB regarding a loan to be used as a cushion but we need to pay it back from the grant or other income we receive.

Old Business: The AED fibrillation grant has been sent in. The "Back to School" grant for \$4900 has also been applied for. The Employee Evaluations are due the end of April. Ashley will do employees, and a member of the board will do Ashley's. There will be a review of salaries and budget in May and the budget will be out in June.

New Business: The Legacy of Lincoln will be on 4/14 at 10:00 a.m. with Mr. Bob Stephens. The Fuzzy Friend Sleepover on May 27th and Screen-Free Fun with Shannon Philpott-Sanders will be May 28th. The Share and Cloud contracts are in. The Caseyville has joined the Collinsville Chamber of Commerce at \$70.00 a year. A book about Esther the comfort dog will be given on Thursday at 3:00 p.m. The

Historical Society presented us with two encyclopedias from 1907. The Spring book sale will be May 10, 11, & 12.

A motion was made to adjourn by Jessica Fowler and seconded by Kelly Kosa. Meeting adjourned at 8:25 p.m.

Respectively submitted,

Christina Bell
Vice-President