



Meeting of the Board of Trustees

Caseyville Public Library District

May 12, 2025

1. Call to Order: The meeting was called to order at 5:56 p.m.
2. Roll Call: Mary Beth Reiniger, Dick Koblitz, Jen Mauk, Chris Bell, Katie Ekstrom, Jackie Keck, and Terri Riutcel .
3. Approval of Minutes (04/09/25): A motion was made by Dick Koblitz and seconded by Jen Mauk to accept the minutes as written. All approved.
4. Public Forum:
 - a) Written Correspondence: No correspondence.
 - b) Noteworthy items:
 - i) Bob Stephens, former president of the Caseyville Library Board, passed away on April 21, 2025. There should be some memorials to the library that will need to be checked on.
 - ii) James “Shade” Nix, Sr., long-time friend of the Caseyville Library, passed away on April 26, 2025. His family would like to fund a memorial to Shades for the library.
 - c) Audience Input: no audience.
5. Committee Reports:
 - a) Building Project: Some exterior fiber cement panels will be replaced during the period May 23 – 30. The ADA button has been repaired.
 - b) Community:
 - i) Friends of the Library: The next meeting will be held on August 14th at 6 p.m. The Friends will be having a Book/Bake Sale on Friday, June 27th and Saturday, June 28th. There will also be a ticket auction.
 - ii) The Newsletter was mailed out.
 - c) Strategy – nothing to report
 - d) Policy – The tentative date for an updated draft is now August 2025.
 - e) Finance: Jen Mauk made a motion to accept the January Treasurer’s Report, Terri Riutcel seconded this motion. The motion passed unanimously. Jackie will review the payroll services for the year to make sure everything is allocated accurately.

6. Director's Report:

- a) Operation/Building Maintenance: The CLOSE/OPEN sign has been returned.
- b) Human Resources, Meetings, and Trainings: The staff will be going out to dinner on May 16th.
- c) Upcoming Events, Projects, Grants:
 - i) The April Director's Report was reviewed.
 - ii) The May 2025 Newsletter was reviewed.
 - iii) The Summer Reading Program is called Level Up at Your Library and will run from June 1st – July 31st.
 - ii) Staff is working on processing new materials, relabeling, weeding, and repairs.

7. Old Business: No further updates on IMLS funding which could be impacted due to President Trump's Executive Order. The Caseyville Library currently receives no federal funding.

8. New Business:

- a) Installation of Elected Trustees: Jen Mauk, Terri Riutcel, Katie Ekstrom, and Dick Koblitz were installed at this meeting. JoAnn Reiniger will be installed at the June meeting due to her absence.
- b) FOIA/OMA Trainings and Sexual Harassment Training: Jen will send out clarification on who needs to completed the FOIA/OMA training. UPDATE: All newly elected trustees need to complete this training. This is a one and done training. Everyone needs to complete the Sexual Harassment training that Jackie sent us on May 12, 2025.
- c) Election of Officers took place and are as follows; Chris Bell, President; Dick Koblitz, Vice President, Jen Mauk, Treasurer, and Mary Beth Reiniger, Secretary.

9. Adjournment: Katie Ekstrom made a motion to adjourn our regular meeting at 6:53 p.m., Dick Koblitz seconded the motion. The motion passed unanimously.

10. Upcoming Meetings: The next regularly scheduled meeting will be held on Wednesday, June 11, 2025 at 6:00 p.m.