CASEYVILLE
PUBLIC LIBRARY DISTRICT

Meeting of the Board of Trustees

Caseyville Public Library District

June 10, 2026

1. Call to Order: The meeting was called to order at 6:00 p.m.

2: Roll Call: Mary Beth Reiniger, Chris Bell, Katie Ekstrom, Dick Koblitz, Terri Riutcel, Joann Reiniger, and Jackie Keck. Jen Mauk was excused from this meeting. Jen advised Chris that the May financials look good to her and are worthy of approval and that she doesn't have any concerns with the proposed FY26-27 budget and that she recommends approval. Jen will get with Jackie in July regarding the CD that will come due and make a decision to either extend or transfer the balance to savings based on available rates.

3. Approval of Minutes (05/13/26): A motion was made by Dick Koblitz and seconded by Katie Ekstrom to accept the minutes. The motion passed unanimously.

4. Public Forum:

a) Written Correspondence: The library received information regarding the upcoming Collinsville Faith in Action 2026 Auction Dinner to be held on July 17, 2026. The auction serves as a primary fundraiser to help local volunteers provide transportation and care services to seniors in the Triad, Collinsville, and Caseyville areas. Jackie will attend and represent the library.

b) Audience input: No audience.

5. Committee Reports:

a) Community Fundraising (Chris Bell):

i) Friends of the Library (FOTL): The next meeting will be held on Thursday, August 13th at 6 p.m. A receipt for items purchased for the coffee bar has been submitted to the FOTL for payment.

ii) The newsletter has been printed and mailed. The FOTL donated $2000 towards the cost of the newsletter.

iii) Upcoming fundraisers:

a. The Book and Bake Sale will take place on Friday, 6/26, and Saturday, 6/27, from 8 a.m. to 2 p.m. both days. Books, etc. can be dropped off beginning 6/22, during normal library hours.

b. A Dine & Donate event will be held at Texas Roadhouse in Shiloh on Monday, August 3rd.

c. The library will have a booth at the St. Anne's (of St. Stephen) Craft & Vendor Fair to be held on Saturday, September 26th, from 10 am – 3 pm.

d. Chris received word from the chairperson of the Caseyville Mouse House that this opportunity is a no go for the FOTL.

b) Strategy: Nothing to report at this time.

c) Policy:

i) The updated Policy Manual was presented for board review and approval. The approval has been rescheduled for the August 12th meeting as some members were unable to complete a review in the time given.

ii) The Non-Resident Card Policy was reviewed. Terri Riutcel made a motion to approve the policy; Mary Beth Reiniger seconded the motion. The motion passed unanimously.

d) Finance (Jen Mauk):

i) Katie Ekstrom made a motion to accept the May Treasurer's Report; Dick Koblitz seconded the motion. The motion passed.

ii) Terri Riutcel made a motion to approve the FY27 Budget; Dick Koblitz seconded the motion. The motion passed.

6. Director's Report:

a) Operation/Building Maintenance – The exterior paneling replacement project is on hold as the school district has decided to completely replace all the paneling on the school and library due to the current product being inferior, with some major issues. New paneling has been ordered and it is TBD when construction will begin.

b) Human Resources, Meetings, and Trainings:

i) The Staff Institute Day was held on Friday, May 22nd, from 8 am – 3 pm. Items discussed included basic book repair, garden maintenance, housekeeping & organization, and an overview and breakdown of the Summer Reading Challenge.

ii) Staff Sexual Harassment Training is to be completed by the end of June 2026.

c) Upcoming Events, Projects, Grants:

i) The May Director's Report was reviewed.

ii) The June Newsletter was reviewed. See the newsletter for specific events and a schedule for June and July.

iii) Plant identifying signs for the Native Pollinator Garden were donated by Terri Riutcel and a sign was donated by the Wild Ones. These have been added to the garden.

iv) Regularly scheduled weekly meetings have been scheduled with Eleka and Ali to advance our strategic plan and mission.

v) Staff continues to prep for the Summer Reading program events and activities as well as work on on-going processing and barcode duplication projects.

vi) A closet reorganization and off-site storage unit clean out will be completed before the end of May. No update was provided on this project.

7. Old Business:

Parking Lot update: Jackie met with Dr. Skertich on May 15th to discuss the parking lot and potential solutions that were discussed in Jackie's earlier meeting with Police Chief Hall, including adding signage to the library parking space. Dr. Skertich stated that the high school's parking lot is being resurfaced and striped this summer and he agreed to have them stripe the library parking lot driveway as a no-parking zone. The date is TBD but will be completed prior to the new school year.

8. New Business:

a. The review of the Closed Meeting Minutes policy [5 ILCS 120/206] has been tabled until the August meeting. This will give everyone time to review the policy before we make any motions regarding closed meeting minutes.

b. Jackie's annual review should be included on the agenda for the August meeting.

9. Upcoming Meeting: The board is on recess until August. The next regularly scheduled meeting will be held on Wednesday, August 12, 2026, at 6:00 p.m.

10. Adjournment: Katie Ekstrom made a motion to adjourn the meeting at 6:51 pm; Terri Riutcel seconded the motion. The motion passed unanimously.