

ORDINANCE 25-02

ANNUAL BUDGET AND APPROPRIATION ORDINANCE FOR THE FISCAL
YEAR BEGINNING THE 1ST DAY OF JULY, 2024 AND ENDING
THE 30TH DAY OF JUNE 2025

WHEREAS, The Board of Trustees of the Caseyville Public Library District, St. Clair County, Illinois, has prepared or caused to be prepared a tentative form of the Annual Budget and Appropriation for said Library District for the fiscal year beginning July 1, 2024 and ending June 30, 2025 and the same has been conveniently available for public inspection for at least thirty (30) days prior to final action thereon; and

WHEREAS, a public hearing was held as to such Annual Budget and Appropriation Ordinance on September 11, 2024, notice of which was given at least thirty (30) days prior thereto by publishing notice thereof in a newspaper of general circulation in the Caseyville Public Library District; and

WHEREAS, all other legal requirements have been duly complied with by the Board of Trustees of the Caseyville Public Library District;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE CASEYVILLE PUBLIC LIBRARY DISTRICT, IN THE COUNTY OF ST. CLAIR AND STATE OF ILLINOIS, AS FOLLOWS:

Section 1: That the following sums, or so much thereof as by law may be authorized, be and the same are hereby budgeted, set aside and appropriated for the specified Library Purposes for the fiscal year beginning July 1, 2024 and ending June 30, 2025; and the objects and purposes for which said appropriations are made, and the amounts thereby appropriated are as follows; to-wit:

FOR CORPORATE PURPOSES [75 ILCS 16/35-5]:

- | | |
|--|---------------|
| 1. For salaries | \$ 102,000.00 |
| 2. For library materials (print/non-print) | \$ 14,000.00 |
| 3. For utilities | \$ 10,000.00 |
| 4. For automation | \$ 4,500.00 |
| 5. For staff and board development | \$ 2,500.00 |
| 6. For library supplies | \$ 2,200.00 |

| | |
|--------------------------------------|--------------------|
| 7. For equipment maintenance | \$ 1,800.00 |
| 8. For equipment | \$ 2,500.00 |
| 9. For legal notices & publications | \$ 2,000.00 |
| 10. For legal & contractual services | \$ 3,200.00 |
| 11. For programs and supplies | \$ 4,000.00 |
| 12. For telephone/data circuit | \$ 3,500.00 |
| 13. For technology & computer fees | \$ 2,000.00 |
| 14. For membership fees | \$ 1,500.00 |
| 15. For contingencies | \$ 3,000.00 |
| 16. For miscellaneous expenses | \$ <u>2,000.00</u> |
| TOTAL | \$160,700.00 |

FOR SOCIAL SECURITY FUND PURPOSES [40 ILCS 5/21-110; 21-110.1]:

| | |
|---------------------------------------|------------------|
| 1. Social Security and Medicare Taxes | \$ 9,200.00 |
| 2. Contingency | \$ <u>800.00</u> |
| TOTAL | \$ 10,000.00 |

FOR ILL. MUNICIPAL RETIREMENT FUND [40 ILCS 5/7-105; 7-171]:

| | |
|---------------------------------------|------------------|
| 1. Illinois Municipal Retirement Fund | \$ 6,500.00 |
| 2. Contingency | \$ <u>500.00</u> |
| TOTAL | \$ 7,000.00 |

FOR AUDIT PURPOSES [75 ILCS 16/30-45 and 50 ILCS 310/9]:

| | |
|-------------------------------|--------------------|
| 1. Contractual Services-Audit | \$ <u>1,000.00</u> |
| TOTAL | \$ 1,000.00 |

FOR LIABILITY, WORKERS' COMPENSATION AND UNEMPLOYMENT INSURANCE,
[745 ILCS 10/9-107]:

| | | |
|----|---|--------------------|
| 1. | Insurance (public liability ins, prop. damage, (fire) ins, Workers' Comp. & Unemployment Insurance) | \$ 5,000.00 |
| 2. | Risk Management and Loss Control Program | \$ 12,000.00 |
| 3. | Legal Fees | \$ 4,000.00 |
| 4. | Contingency | \$ <u>1,000.00</u> |
| | TOTAL | \$ 22,000.00 |

FOR BUILDING MAINTENANCE FUND: [75 ILCS 16/35-5]:

| | | |
|----|-----------------------------|--------------------|
| 1. | Building Maintenance Costs: | |
| | a. General maintenance | \$ 9,000.00 |
| | b. custodian | \$ 8,000.00 |
| | c. grounds keeping | \$ 3,000.00 |
| 2. | Contingency | \$ <u>1,000.00</u> |
| | TOTAL | \$ 21,000.00 |

FOR SPECIAL RESERVE FUND [75 ILCS 16/40-50]:

| | | |
|----|---------------|--------------------|
| 1. | Building Fund | \$ 10,000.00 |
| 2. | Contingency | \$ <u>1,000.00</u> |
| | TOTAL | \$ 11,000.00 |

Section 2: Appropriated for the foregoing expenses from:

| | |
|-------------------------------------|--------------|
| Projected cash on hand July 1, 2024 | \$.0 |
| Miscellaneous gifts and donations | \$ 5,000.00 |
| Income of interest | \$ 3,000.00 |
| Special reserve funds | \$ 4,400.00 |
| Special purpose grants | \$ 20,000.00 |
| Self insurance reserve funds | \$ 3,000.00 |

| | |
|---|---------------------|
| Photocopy, cards, fax, and miscellaneous | \$ 5,000.00 |
| Corporate Personal Property Replacement Tax | \$ 11,000.00 |
| Tax for General Corporate Library purposes | \$160,700.00 |
| Tax for Social Security purposes | \$ 10,00.00 |
| Tax for Ill. Municipal Retirement Fund | \$ 7,000.00 |
| Tax for Audit purposes | \$ 1,000.00 |
| Tax for Liability and Insurance | \$ 22,000.00 |
| Tax for Maintenance purposes | \$ <u>21,000.00</u> |
| Expected cash on hand June 30, 2025 | \$ 0 |

Section 3: Any unexpended balances in the General Library Fund, and Maintenance Fund appropriations will be deposited into the Special Reserve Fund pursuant to a plan in accordance with Article 40 of Chapter 75, Illinois Compiled Statutes.

Section 4: The Secretary of the Caseyville Public Library District is hereby authorized and directed to have this Ordinance published at least once in a newspaper of general circulation within this library district.

Section 5: This Ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

Passed by the Board of Trustees of the Caseyville Public Library District and approved by the President thereof this 11th day of September, 2024.

BOARD OF TRUSTEES OF CASEYVILLE
PUBLIC LIBRARY DISTRICT

By: Christina Bell
Its President

ATTEST:

Mary Beth Reiniger
Secretary

