



Meeting of the Board of Trustees

Caseyville Public Library District

February 12, 2025

1. Call to Order: The meeting was called to order at 6:02 p.m. Chris informed everyone that Lucy Skibinski, former board member, passed away on February 5th. A memorial service has not been planned at this time, but she will let everyone know if one will take place.
2. Roll Call: Mary Beth Reiniger, Dick Koblitz, Jen Mauk, Chris Bell, JoAnn Reiniger, Katie Ekstrom, Jackie Keck, and Terri Riutcel (via phone),
3. Approval of Minutes (01/08/25): A motion was made by Dick Koblitz and seconded by JoAnn Reiniger to accept the minutes as written. All approved.
4. Public Forum:
 - a) Written Correspondence: A donation was received from Faibisoff/Riutcel in the amount of \$200.
 - b) Audience Input: no audience.
5. Committee Reports:
 - a) Building Project: The metal paneling on the outside of the entrance has been installed.
 - b) Community:
 - i) Friends of the Library: The next meeting will be held on February 13th at 6 p.m. The funding assistance (\$2K) for the Newsletter will be voted on at that meeting.
 - ii) Newsletter/Fundraising: The newsletter will be sent to Mailing Methods for a quote by the end of this month.
 - c) Strategy – nothing to report
 - d) Policy – The by-laws were reviewed in depth. Jen will revise and send out to all again for an on-line review and they will be finalized and voted on in March.
 - e) Finance:
 - i) Jen Mauk made a motion to accept the January Treasurer’s Report, Katie Ekstrom seconded this motion. The motion passed unanimously.
 - ii) Mary Beth Reiniger made a motion to accept the Annual Financial Report for the Comptroller, Katie Ekstrom seconded this motion. The motion passed unanimously.

6. Director's Report:
 - a) Operation/Building Maintenance: Nothing new to report.
 - b) Human Resources, Meetings, and Trainings:
 - i) CPR/AED training was completed by all staff.
 - ii) Jackie is currently conducting interviews for additional staff members. Jackie would like to employ 6 -7 staff clerks.
 - c) Upcoming Events, Projects, Grants:
 - i) The January Director's Report was reviewed.
 - ii) Staff is working on barcoding, wrapping, and adding to the collection, relabeling, and organizing the backroom and storage.
 - iii) Jackie has introduced an incentive program for school visits.
7. Old Business: No old business.
8. New Business:
 - a) The employment committee has been meeting and will have a presentation prepared for the March meeting.
 - b) Heartland has set up guidelines for complying with visits from U.S. Immigration and Customs Enforcement (ICE). Chris has copies of these guidelines.
9. Adjournment: JoAnn Reiniger made a motion to adjourn our regular meeting at 6:57 p.m., Jen Mauk seconded the motion. The motion passed unanimously.
10. Upcoming Meetings: The next regularly scheduled meeting will be held on Wednesday, March 12, 2025 at 6:00 p.m.