



Meeting of the Board of Trustees

Caseyville Public Library District

March 12, 2025

1. Call to Order: The meeting was called to order at 6:00 p.m. Chris Bell announced that since Mary Beth Reiniger was not present, Katie Ekstrom would serve as Secretary.
2. Roll Call: Chris Bell, JoAnn Reiniger, Terri Riutcel, Katie Ekstrom, and Jackie Keck.
3. Approval of Minutes (02/12/25): A motion was made by JoAnn Reiniger and seconded by Terri Riutcel to accept the minutes as written. All approved.
4. Public Forum:
 - a) Written Correspondence:
 - i) A donation was received from Collinsville Junior Service Club in the amount of \$100.
 - ii) "Library Lovers Month" hearts were given out to students from the Caseyville School who filled them out and said why they loved the library.
 - b) Audience Input: no audience.
5. Committee Reports:
 - a) Building Project:
 - i) The internal lighting program needed to be reprogramed. The air vents were causing lighting in the building to go on randomly and they are working on it.
 - ii) Exterior fiber cement panels were damaged due to freezing temperatures. Epoxy was used instead of rivets so replacements will be installed in May/June.
 - b) Community:
 - i) Friends of the Library:
 1. The meeting held on February 13th at 6 p.m. was not able to conduct business because there was not a quorum. The funding assistance (\$2K) needed for the Newsletter was desired as soon as possible. The President of the FOTL, Christina Bell, sent an email to members who were asked if they approved the funding. Thirteen yeses and one no made the funding available.
 2. \$192.72 for supplies for the Coffee Bar.
 3. There are now 304 members of the Clever Cooks club.
 4. There will be a meeting in May.

iii)) Newsletter/Fundraising:

1. The Caseyville Library newsletter was mailed on February 27, 2025.
2. FOTL donated \$2,000 towards the newsletter costs.

c) Strategy – nothing to report

d) Policy – The Revised Bylaws voting is postponed until April's meeting.

e) Finance:

i) The Treasurer's Report was given by Jackie Keck who answered a question about the electric bill. The Internet bill was brought up to date

ii). Terri Riutcel made a motion to accept the February's report and Katie Ekstrom seconded the motion. The motion passed unanimously.

f) Employment:

i) The Library Director Evaluation Committee has met twice: once on January 28, 2025 and once on February 28, 2025. They gave an update by distributing information packets. One packet contained the proposed salary pay scale. The second packet continued information on the Caseyville Library Director Evaluation form as well as the Evaluation Tabulation Form that are being proposed. A discussion ensued and the Board decided to table the proposals that were being recommended until the April board meeting.

6. Director's Report:

a) Operation/Building Maintenance: Workman's Compensation has been updated. Traveler's Insurance will provide the insurance beginning in April, 2025.

b) Human Resources, Meetings, and Trainings:

1) 3 part-time staff members have been hired: Allison, Andrew, and Kelly. They will be helping out with the Caseyville School classroom visits as well as other library needs.

2. Reaching Forward South in Effingham, Illinois on April 4 will be attended by Jackie and Eleka.

c) Upcoming Events, Projects, Grants:

i) The February Director's Report was reviewed.

ii) Staff is working on processing new items into the collection, relabeling, repairs, and weeding.

iii) DIS Family Academic Night was held on February 26, 2025. 4 libraries were in attendance: The Mississippi Valley libraries the Maryville Library and the Caseyville Library

7. Old Business: No old business.

8. New Business: i) Statement of Economic Interest is due by April 25, 2025.

9. Adjournment: Katie Ekstrom made a motion and Terri Riutcel seconded a motion to adjourn the meeting at 7:07 p.m. It passed unanimously.

10. Upcoming Meetings: The next regularly scheduled meeting will be held on Wednesday, April 9, 2025.

