



Meeting of the Board of Trustees

Caseyville Public Library District

June 12, 2024

1. Call to Order: The meeting was called to order at 6:00 p.m.
2. Roll Call: Jackie Keck, Katie Ekstrom, Mary Beth Reiniger, Jen Mauk, Dick Koblitz, Chris Bell, and JoAnn Reiniger
3. Approval of Minutes: A motion was made by Jen Mauk and seconded by JoAnn Reiniger to approve the minutes from the May 8, 2024 meeting. The motion passed unanimously.
4. Public Forum:
 - a) Written Correspondence:
 - i) The library received a letter from the Steamfitters Local 439 outlining their decision to potentially take advantage of new tax incentives that would reduce their property's assessed valuation by \$100,000+ which would, in turn affect monies typically generated from this tax bill. It is the Steamfitters responsibility to notify any and all businesses/persons that could be potentially impacted by this decision.
 - ii) Everyone reviewed the trustee application submitted by Terri Riutcel. Katie Ekstrom made a motion to accept the application and it was seconded by Mary Beth Reiniger. The motion passed unanimously.
 - b) Audience Input: no audience.
5. Committee Reports:
 - a) Building Project: Parking lot has been surfaced and striping has been completed. The outside signage has been installed. The Library Parking Only signs have not been placed yet. Some landscaping will be completed but most will be delayed until fall because of weather (hot). The buildings are scheduled to be completed by August 8th. The old school is scheduled to be torn down starting July 24th. There will be one central flagpole for the school and library.
 - b) Community:
 - i) Friends of the Library: The next meeting is scheduled for August 8, 2024. Currently there is \$3,726.35 in the treasury. A Book Sale will be scheduled for the end of August.
 - ii) Newsletter/Fundraising: Nothing as this time.
 - c) Strategy – nothing to report
 - d) Policy – Non-Resident Card Policy. Jen Mauk made a motion to accept this policy with no changes from last year, Dick Koblitz seconded the motion. The motion passed unanimously.

- e) Finance:
 - i) Jen Mauk made a motion to accept the May Treasurer's Report, Katie Ekstrom seconded this motion. The motion passed unanimously.
 - ii) FY24 Budget Draft – currently a work in progress.

6. Director's Report:

- a) Operation/Building Maintenance:
 - i) Weeding through the books continues.
 - ii) Available furniture has been assembled.
 - iii) Circulation TV and meeting room projector installed but not setup yet.
 - iv) Children's Area furniture and other miscellaneous furniture still on track for delivery for mid to late June, early July.
 - v) Setbacks: AC stopped working due to having an incorrect circuit board. This was fixed at the end of May. Water main was hit by contractor which resulting not only in no water but the phone/internet was also knocked out and the hot water heater burned up. All issues were corrected in a timely fashion.
 - vi) Partial/Full Reopening: Curbside pick-up, etc. could begin mid-July and discussions with the school regarding a combined grand reopening will be discussed at an upcoming meeting.

A lengthy discussion ensued regarding the level of responsibilities that the library staff will need to take on during class visits. A meeting is scheduled with the principal and superintendent for June 13th at 1:00 pm. Jackie will review the signed contract and have it on hand for this meeting.

- b) Human Resources, Meetings, and Trainings: Jackie will be attending the Director's University at the end of July.
- c) Upcoming Events, Projects, Grants:
 - i) The eResource statistics were included in Jackie's email regarding this meeting.
 - ii) PBIS SEL Grant with CUSD 10 was accepted and awaiting deliveries.
 - iii) Per Capita Grant award in the amount of \$6,492.42.
 - iv) Caseyville Library received the FY2025 HR Source Grant. The cost to the library is either \$200 or \$300.

7. Old Business: Nothing to report.

8. New Business:

- a) Review Closed Meeting Minutes – Katie Ekstrom made a motion to accept the minutes, Mary Beth Reiniger seconded the motion. The motion passed unanimously.
- b) Director's Annual Review – due in August.
- c) Committee assignments will be made at the August meeting.

d) By-Laws Review: A committee was formed to complete a review of our current by-laws; Jen Mauk, Dick Koblitz, and JoAnn Reiniger.

9. Closed Session - None

10. Upcoming Meetings:

a) No meeting in July. The next regularly scheduled meeting will be held on Wednesday, August 14, 2024 at 6:00 p.m., place to be determined.

11. Adjournment: A motion was made by Jen Mauk and seconded by Dick Koblitz to adjourn the meeting at 7:46 p.m. This motion passed unanimously.