



Meeting of the Board of Trustees

Caseyville Public Library District

April 8, 2026

1. Call to Order: The meeting was called to order at 5:56 p.m.
- 2: Roll Call: Mary Beth Reiniger, Chris Bell, Katie Ekstrom, Dick Koblitz, Terri Riutcel, Joann Reiniger, Jen Mauk, and Jackie Keck.
3. New Business (Director's Salary Review): At Chris Bell's request, New Business was moved to the beginning of the meeting due to Jen Mauk needing to be excused by 7:15 p.m.

After a brief review of salaries for comparable libraries in the area and information on salaries from the Bureau of Labor Statistics, Librarians and Media Specialist Salaries and AFL-CIO Department for Professional Employees, Jen Mauk made a motion to increase Jackie's salary to \$55,750 retroactive to March 1, 2026. Mary Beth Reiniger, Katie Ekstrom, Dick Koblitz, Terri Riutcel, and Jen Mauk voted aye. Joann Reiniger and Chris Bell abstained. The motion passed.

3. Approval of Minutes (03/11/26): There were four amendments to these minutes. Mary Beth will amend the minutes and resend. A motion was made by Terri Riutcel and seconded by Joann Reiniger to accept the minutes as amended. All approved.

4. Public Forum:

- a) Written Correspondence

- i) The library received a donation of a milk bottle and cap from the Collinsville Historical Museum.

- ii) The library received a flyer advertising the book "The Pearl Handled Revolver", written by Robert Pierce of O'Fallon IL. This is the story of how a Clintonian robbed America's elite train 97 years ago while traveling from Chicago to San Francisco. This was the first U.S. Bank Robbery committed with women.

- iii) The library received a letter from Metro CW Holdings, LLC confirming that had reached an agreement to acquire assets from Clearwave Fiber.

b) Audience input: No audience.

5. Committee Reports:

a) Community Fundraising (Chris Bell):

i) Friends of the Library (FOTL): The next meeting will be held on May 14th at 6 p.m. Chris is waiting to hear back from Joyce Staley regarding the possibility of having a booth to sell silent auction chances for baskets at the Mouse House. The Friends Book/Bake Sale is scheduled for June 26th and 27th, 8 – noon both days. Drop off will begin on Monday, June 22nd after 11 am, set-up is scheduled for Wednesday, June 24th, after 11 am.

ii) The newsletter has been postponed until the end of April 2026.

b) Policy (Terri Riutcel):

i) The Policy committee met on Monday, March 30, 2026. They reviewed the Trustee Orientation folder on the Shared Drive. Jackie will complete the Annual Calendar and look over the Division of Responsibilities documents. They also reviewed the draft document that has historically informed processes at the library but had not been completed. They reviewed the new working document and streamlined the outline (Table of Contents). They began plugging in existing policies while identifying areas for further clarification. Jackie will continue to revise and update the order, cutting and pasting information. The next Policy meeting will be held on Monday, April 20th at noon. They will present information for review at the May Board meeting.

ii) Strategy: Jackie will refine the Goals and Objectives to promote accomplishment of each goal in the Strategic Plan over the course of the next five years; the committee will meet again to review progress and offer consultation as needed so a formal, written Strategic Plan can be presented to the Board for review and approval at the May Board meeting. The next committee meeting is scheduled for Monday, May 4th, 11 am.

c) Finance (Jen Mauk):

i) Jen Mauk made a motion to accept the March Treasurer's Report; Katie Ekstrom seconded the motion. The motion passed.

ii) The library's CD has been renewed and will come due on July 21, 2026.

6. Director's Report:

a) Operation/Building Maintenance:

i) The damaged outside paneling is to be replaced beginning on June 29th, weather permitting. This project is expected to continue until school resumes in August. There will be a barricaded path to the entrance to the library during construction.

ii) Parking lot update: Jackie met with the Fire Chief, Jeremy Diel. He stated that this should be dealt with between the library and school, the fire department has no authority over roadway/parking lot congestion. He is willing to join the discussion to assist with a solution. Jackie will touch base with the fire department once the new principal has been hired.

iii) The master class schedule for the 2026-27 school year is being finalized by Chelsea, the current principal, so that a class visit schedule can be completed.

iv) The Native Pollinator Garden area is undergoing solarization.

b) Human Resources, Meetings, and Trainings:

i) Heather McCarthy, Media Specialist at Oak Lawn Hometown Middle School, was asked to speak at the All Libraries Conference hosted by the Tennessee State Library at Martin, regarding building relationships/partnerships between elementary/high schools, public libraries, and academic libraries. The title of the conference is "Building Relationships". Ms. McCarthy contacted our library to gain a rural perspective on this topic. Jackie replied with our story and gave her the contact for the Wood River Library.

ii) The ILA Conference planning committee site visit in Peoria is scheduled for Wednesday, April 15th. The conference will be held in October.

iii) Jackie has planned a staff institute day for Friday, May 22nd.

c) Upcoming Events, Projects, Grants:

i) The March Director's Report was reviewed.

ii) The April Newsletter was reviewed

iii) The school is hosting their annual Family Luncheon/Book Fair on April 16th. Library staff will be in attendance.

iv) The library was awarded \$500 to purchase plants through the Missouri Wildflower Nursery. This grant was from The Wild Ones.

v) Staff continues to process new items into the collection, work on barcode/duplication project, lead class visits, and finalize events for the Summer Reading Program, Plant a Seed, Read!

7. Old Business: Everyone has completed their Statements of Economic Interest.

8. Upcoming Meeting: The next regularly scheduled meeting will be held on Wednesday, May 13, 2026, at 6:00 p.m.

9. Adjournment: Terri Riutcel made a motion to adjourn the meeting at 6:55 pm. Joann Reiniger seconded the motion. The motion passed.